The University of Iowa College of Nursing

Nursing PhD Comprehensive Examination

**Comprehensive Exam Grading Form**

 Student:

 Date:

**Use this form to grade the oral exam and document overall performance results.**

**Directions:**

1. The Chairperson will complete this page based on the comments of the committee after the oral exam.
2. Upon completion of the oral exam, the Chairperson turns this form into the College of Nursing PhD Program Administrator.
3. This form will be reviewed by the Director of the PhD Program and members of the
PhD Admissions and Progression Committee as needed for the purposes of program evaluation or in the case of a student disputing the outcome of the exam.

NOTE: THE COMMENTS ON THESE PAGES WILL BE GIVEN TO THE STUDENT AS THEY APPEAR ON THE PAGE.

**DRP and Oral Examination**

**Grade (Circle One):**

 Satisfactory Reservation Unsatisfactory

Provide rationale for the grade below (see criteria for grading the written DRP).

#### Criteria for Grading the Oral Comprehensive Exam

The committee will discuss strengths and weaknesses of the defense, including whether or not the student has passed the DRP and the Oral Exam components. Based on this discussion, the Comprehensive Exam will be rated as follows:

Satisfactory: The student is graded as “satisfactory” (passing) in all written and oral parts of the DRP. The student has adequately addressed each of the 12 criteria and is not required to take any further comprehensive examination; he or she is advanced to candidacy.

Reservation: The student inadequately addresses one or more of the 12 criteria in the written DRP and does not provide adequate explanation to resolve the inadequacy(ies) during the oral defense.

A letter will be sent to the student and to the Graduate College specifying reservations to be met and the deadline for removal. The student must adequately address the criteria **within three months** after the oral exam in order to be advanced to candidacy. The Chair of the committee will notify the Director of the PhD Program in writing as to whether or not the student has satisfactorily removed the reservations. If the student does not remove the reservations within the specified time, the grade will be changed to Unsatisfactory (fail). Note: a reservation may not be used if this is a second exam for the student. A copy of all correspondence will be sent to the Graduate College.

Unsatisfactory: The student completely omits or fails one or more of the 12 criteria from the written DRP and does not provide an adequate explanation to resolve the omission(s) or failure(s) during the oral defense. The student receiving an “unsatisfactory grade” has failed the comprehensive exam and must complete revisions to the DRP by adequately addressing the missing or failed criteria. The student must also retake the oral exam. The earliest the student can retake the oral exam is 4 months after receiving the initial grade of Unsatisfactory. The student may also be required to make up deficiencies through additional course work and/or readings or assigned research papers. The student who twice fails the examination or who declines to make the necessary revisions after failing once, or who fails to make revisions within **four months** after completing any necessary preparatory coursework or other requirements, shall be dismissed from the program. The Chair must notify the Director of the PhD Program of this outcome.

In the event of a Reservation or Unsatisfactory grade, provide rationale for the grade by specifying the deficiencies to be addressed by the student in a subsequent revision and, if required, any other additional course work and/or readings or assigned research papers. Indicate the date that these activities are to be completed.