The University of Iowa College of Nursing

PhD student progression REPORT

faculty advisor guide

PhD Program Outcomes: Upon completion of the PhD program, the graduate will be able to:

1. Conduct original research that generates new knowledge.
2. Master in-depth knowledge in a substantive area of nursing
3. Disseminate research results that include implications for policy, practice, and the profession
4. Assimilate evolving roles and responsibilities of a nurse scholar

Directions:

1. You will use the document to facilitate discussion about your progression during your annual review meeting. If this is not your first-year review, please add to the form that you previously used.
2. Fill the progression table in as best you can **before** your annual review
3. Provide your advisor(s) with a copy **before** the annual review
4. Bring two copies to your annual review to share with the PhD Program Director and the Admission and Progression Committee Member
5. In addition to the PhD student progression REPORT please bring a goal statement that includes at least three (3) goals for the next year to share with the PhD Program Director and the Admission and Progression Committee Member.

Have you taken the comprehensive exam (comps)? If so, when \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
If not, when is the comprehensive exam planned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* MSN - by the end of year 3
* BSN - by the end of year 4
* **Core courses including statistical sequence must be completed prior to taking the comprehensive exam**

Have you had a proposal meeting? If so, when \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
If not, what semester do you anticipate it taking place \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Students cannot advance to proposal meeting until successfully completed comprehensive exam
* The proposal meeting should take place no later than 12 months after the comprehensive exam

What semester/year is the dissertation defense proposed to take place \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* MSN -year 5
* BSN year 6

**(Full-time)\***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Indicators of progression and PhD program outcomes** | Goal | **Yr 1** | **Yr 2** | **Yr 3** | **Yr**  **4** | **Yr**  **5** | **Yr**  **6** | **Notes/Comments** |
|  |  |  |  |  |  |  |  |  |
| Finalize & submit course of study, signed by the advisor, to Doctoral office | Completed 1st semester for year 1.  Revise as needed. |  |  |  |  |  |  |  |
| Select strong cognate courses that broaden and deepen the student’s plan of study | Completed by year 2 for MSN\*\*, year 3 for BSN\*\*\*  Revise as needed. |  |  |  |  |  |  |  |
| Register for and attend Principles of Scholarly Integrity (650:270) | Years 1 and 2 for all students |  |  |  |  |  |  |  |

**Regularly attend CON Office of Nursing Research and Scholarship (ONRS) activities. Yearly**

Examples (These are ONLY EXAMPLES):

* Research forum
* SIGs
* Journal club
* CON research day/week
* Other

List your activities and frequency of attendance **or** dates you attended

|  |  |  |  |
| --- | --- | --- | --- |
| Activities | Frequency of Attendance | Dates you attended | Notes/Comments |
|  |  |  |  |
|  |  |  |  |

**Give presentations at research activities. Yearly**

Examples (These are ONLY EXAMPLES):

* Research forum
* SIGs
* Journal club
* CON research day/week
* Other

List the forum, title of presentation, and date that you presented.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the forum/activity | Title of presentations | Dates you presented | Notes/Comments |
|  |  |  |  |
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**Regularly attend informal research education experiences that support the students program of research/dissertation topic. Yearly**

Examples (These are ONLY EXAMPLES):

* College of public health research group
* UI Social Science interdisciplinary group
* The Diabetes and Obesity Talks
* Other

List your activities and frequency of attendance **or** dates you attended

|  |  |  |  |
| --- | --- | --- | --- |
| Activities | Frequency of Attendance | Dates you attended | Notes/Comments |
|  |  |  |  |
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**Work with faculty mentor in focused research area and be a member of a research team (preferably interdisciplinary)**

Examples:

* RA
* Practicum
* Other

The goal is to have a research experience every year.

At a minimum:

* MSN should have *at least* one practicum experience by year 2
* BSN should have at least one practicum experience by year 3.
* The second practicum should be completed by the 4th year for all students.

List each research experience, dates, the name of the project, faculty member(s) you worked with, and the product you generated from the experience:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Research Experience | Date | Name of Project | Faculty Member | Product (ie manuscript, creating new data collection procedure, conducting interviews) | Notes/Comments |
|  |  |  |  |  |  |
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**Prepare and submit a grant proposal to NIH or other appropriate funding source\* MSN end of year 2 BSN end of year 3**

**OR**

**Revise and resubmit**

\*EXAMPLE funding sources:

-Ruth L. Kirschstein National Research Service Awards (NRSA) for Individual Predoctoral Fellows (F31)

-Sigma Theta Tau chapter grants

-Specialty organization grants

-MNRS Dissertation Research Grant

-American Nurses Foundation

-UI Graduate College website: <http://www.grad.uiowa.edu/internal-fellowships>

List any funding received within the year.

Provide the name/source of funding, date submitted, date received and duration of funding, and dollar amount.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name/Source of Funding | Date Submitted | Date received | Dollar Amount | Duration |
|  |  |  |  |  |
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**Attend a regional or national research conference. Yearly (if possible)**

List conferences and dates that you attended:

|  |  |  |
| --- | --- | --- |
| Conference | Dates you attended | Notes/Comments |
|  |  |  |
|  |  |  |

**Co-author or author a minimum of 2 journal articles and submit the manuscript for publication with a faculty mentor. By end of the PhD**

List publications in APA format; indicate the project the publication is from and the faculty member(s) you worked with.

|  |  |  |
| --- | --- | --- |
| Title of Publication | Project of the Publication is From | Faculty Member(s) |
|  |  |  |
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**Submit a minimum of 2 abstracts for a presentation at a regional or national research conference. By the end of the PhD.**

List presentations in APA format; Indicate the project the presentation is the result of and the faculty member(s) you worked with.

Indicate those that are submitted vs those that are submitted and accepted.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title of Presentations | Project the Presentation is From | Faculty Member(s) | Date Submitted | Accepted  Yes/no |
|  |  |  |  |  |
|  |  |  |  |  |

**Service Activity: At some time during the PhD**

Examples:

* Student representative to College or University committees
* Professional organization
* Community organization/practice setting
* Student organization
* Other

List your activities and frequency of attendance **or** dates you attended

|  |  |  |  |
| --- | --- | --- | --- |
| Activities | Frequency of Attendance | Dates you attended | Notes/Comments |
|  |  |  |  |
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**Teaching and mentoring activities (volunteered or paid): At some time during the PhD**

Examples:

* Teaching assistant
* Giving a lecture
* CON teaching support in-service or classes
* University-wide teaching support in-service or classes
* Mentoring or supervising students or RAs on a research team
* Supervising students in a learning environment
* Mentoring classes or in-services
* Other

List your activities and frequency of attendance **or** dates of your experience

|  |  |  |  |
| --- | --- | --- | --- |
| Activities | Frequency of Attendance | Dates | Notes/Comments |
|  |  |  |  |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Other indicators of progression and PhD program outcomes** | Goal | **Yr 1** | **Yr 2** | **Yr 3** | **Yr**  **4** | **Yr**  **5** | **Yr**  **6** | **Notes/Comments** |
| Complete core coursework  Specify the date course work was completed: | MSN - by the end of year 3  BSN - by the end of year 4 |  |  |  |  |  |  |  |
| Collect and analyze dissertation data | MSN -years 4 and 5  BSN years 5 and 6 |  |  |  |  |  |  |  |
| Complete dissertation data analysis | MSN -years 4 and 5  BSN years 5 and 6 |  |  |  |  |  |  |  |
| Schedule dissertation defense | MSN -year 5  BSN year 6 |  |  |  |  |  |  |  |
| Explore post-doctoral study, prepare application, if career goal is to be an academic and or research scientist | MSN -years 4 and 5  BSN years 5 and 6 |  |  |  |  |  |  |  |
| Defend dissertation | MSN -year 5  BSN - year 6 |  |  |  |  |  |  |  |

\* The benchmarks are applicable for part-time students according to the number of credit hours that have been completed (Example: 18 hours of credit equals 1 year of full-time study.

\*\*MSN = students who enter the PhD program with their MSN (MSN-PhD)

\*\*\*BSN = students who enter the PhD program with their BSN (BSN-PhD)

List at least three (3) goals for next year:

Summary of Progression Review (to be completed by PhD Director and members of the PhD Admission & Progression Committee):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature of Student Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature of PhD Advisor Date

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Signature of PhD Director or PhD A&P Committee Member Date